

OSHA Auditors Training

Training for Managers, Supervisors, and Team Leaders

COURSE DESCRIPTION

The auditing function has been a longstanding management practice, but when applied to health and safety issues it often dissolves to confrontation. Through this instructor-led training, managers, supervisors, and team members will learn to apply resources, custom to their operation, that focus on the causes of wasteful incidents and the most cited violations within their Standard Industry Code.

Through a communication process and technical knowledge, the participants will be able to turn the audit process into a learning, cooperative experience where dialogue leads to resolution of unsafe workplace practices and conditions.

**Key elements of the program are:
Focus on industry-specific safety issues and the ability to see beyond physical hazards.**

The duration of the full course is 6-8 hours, depending on the amount of customization to meet a client's specific needs. A two-hour version is available which indoctrinates the management team in the basic safety audit principles.

OBJECTIVES

The end result of "OSHA Auditors Training" is a better focused management function that involves both auditors and plant personnel. As a result of participating in this course, participants will have a better understanding of:

- ✓ *Why Safety is Important*
- ✓ *Consistent Auditing Techniques*
- ✓ *Necessary tools, readily available for Audits*
- ✓ *Effective approaches to Compliance Auditing*
- ✓ *Acceptable documentation methods*
- ✓ *Effective communication techniques*
- ✓ *Corporate/regional safety guidelines*
- ✓ *Their role in identifying and correcting hazards*

MODULES

- ✓ *Safety & Health Audit Procedures*
- ✓ *Focusing on Critical Issues*
- ✓ *What is considered "compliance?"*
- ✓ *Preparation for the Audit*
- ✓ *Exercise – Interviews*
- ✓ *Exercise – Facility tour*
- ✓ *Effective Communication and Counseling*
- ✓ *Documentation methods*
- ✓ *Action Plan Development*
- ✓ *Follow-up methods & Critique*